APPROVED
by the order of the SPC RAS
Director
dated May 06, 2026 No. 122

REGULATIONS ON EDITORIAL BOARD OF PRINT AND ONLINE MEDIA "INFORMATICS AND AUTOMATION"

1. GENERAL PROVISIONS

1.1. The Regulations define the goals, tasks, composition and structure; regulate the content of activities for the Editorial Board when publishing mass media (journal) "Informatics and Automation".

1.2. The Editorial Board is being formed for each edition of the journal "Informatics and Automation" at the discretion of the editor-in-chief of the journal "Informatics and Automation".

1.3. The Editorial Board in its work is guided by the Constitution of the Russian Federation, the legislation of the Russian Federation on mass media, other statutory acts of the Russian Federation, the norms of international law and international treaties of the Russian Federation, regulatory documents of the journal "Informatics and Automation", as well as the current Regulations.

2. GOALS AND TASKS OF EDITORIAL BOARD

2.1. The Editorial Board is established with the objective of operational management of the journal.

2.2. The main tasks of the Editorial Board:

- a scientific review of incoming materials;
- arranging for scientific and literary editing of materials;
- generate the content of the current issue of the journal.

3. PROCEDURE FOR ESTABLISHING EDITORIAL BOARD

3.1. The Editorial Board of the journal "Informatics and Automation" is established out of Russian and foreign scientists, employees of governmental authorities and management – professional specialists in the relevant fields of knowledge.

3.2. The Editorial Board of the journal "Informatics and Automation" is formed on a principle of the voluntary participation of members who agreed in written to participate in its work (**Appendix No. 1** to the Regulations).

3.3. A candidate for the Editorial Board voluntarily provides his/her own data to the St. Petersburg Federal Research Center of the Russian Academy of Sciences (SPC RAS) as intended for performing legitimate activities of the mass media "Informatics and Automation", as well as for performing scientific activities within the Editorial Board.

3.4. Members of the Editorial Board of the journal "Informatics and Automation" participate in the work on a voluntary basis, without material remuneration.

3.5. The Editorial Board of the journal "Informatics and Automation" is established by the decision of the Editor-in-Chief of the journal "Informatics and Automation". The Editor-in-Chief of the journal "Informatics and Automation" leads the work of the Editorial Board.

3.6. The term of appointment for a member of the Editorial Board is valid for 3 (three) years.

3.7. After 3 years, the appointment term for a member of the Editorial Board may be extended by default. At the absence of a contribution to the journal development, with repeated (two or more times) refusal to review papers and violation of the editorial policy of the journal "Informatics and Automation", the powers of a member of the Editorial Board may be terminated sooner, with a due notification to the e-mail address, provided by the member of the Editorial Board during interaction with the journal staff.

Editor-in-Chief of the print and online media "Informatics and Automation",
Professor of the Russian Academy of Sciences — A.L. Ronzhin

Appendix No. 1

To the Editor-in-Chief of
the print and online media outlet
"Informatics and Automation",
Professor A.L. Ronzhin

Consent to join the Editorial Board of
the print and online media outlet
"Informatics and Automation"

I, *First Name, Patronymic, Last Name, Academic Degree, Academic Rank, Position, Department, Organization, City, Country,*
e-mail:_____
Scopus ID: _____
agree to join the Editorial Board of the print and online media outlet "Informatics and Automation."

I have read and agree to the Regulations on the Editorial Board of the print and online media outlet "Informatics and Automation" (https://ia.spcras.ru/public/journals/4/regeditboard_en.docx).

In accordance with Federal Law No. 152 "On Personal Data" and (to the extent applicable) EU Regulation 2016/679 (GDPR), I consent to the processing of my personal data by the Editorial Board of the media outlet "Informatics and Automation" (name, academic degree, position, place of work, email, and Scopus ID) for the purpose of publishing the above in the print journal and on the website (as part of the Editorial Board, news).

I authorize these data distribution (publication) in the public domain for the duration of my membership on the Editorial Board. This consent may be revoked in writing. Revocation does not invalidate existing print issues. The data will be deleted from the website within 30 days. For GDPR compliance, I confirm that this consent is given freely, specifically, informed, and unambiguously.

_____ Name Surname

Date